



أكاديمية جيمس ولينغتون - شارع الخيل
GEMS Wellington Academy AL KHAIL

The **EARLY YEARS**
Centre

A decorative blue swirl and two colorful butterflies (one yellow and one blue) are positioned below the text.

NURSERY PARENT GUIDE 2023-24

OUR CURRICULUM

Our 'Reggio-inspired' Nursery places children at the centre of learning, allowing them to follow their own unique interests and ideas. Our Teachers and Teaching Assistants act as play-partners, modeling high levels of communication and social skills. We will encourage independence, collaboration, and problem-solving as your child plays and explores. We will provide many different opportunities and experiences to spark new interests and encourage early skill development; this will include specialist activities, including Music, Art, and Arabic across the year.

We will track children against the Early Years checkpoints to ensure they make a smooth transition into our FS 1 classes the following year.





TIMINGS

The Nursery is open from 7am until 4pm Monday to Thursday and 7am until 12 noon on Fridays. Drop off times are from 7am - 8am while pick-up times are either 12:30pm, 3pm or 4pm.

While we do enjoy offering flexible days and timings to suit your family, we will need to be informed before the start of term if you wish to change days or timings so that we can check availability.

If your child is unexpectedly absent from Nursery, please inform your child's Key Teacher via the Seesaw application.

DROP-OFF AND PICK-UP MAP

A - GATE 4 DROP OFF/PICK UP

B - NURSERY ENTRY

**C - FS & Y3-6 ENTRY
+ Y3 & 5 EXIT**

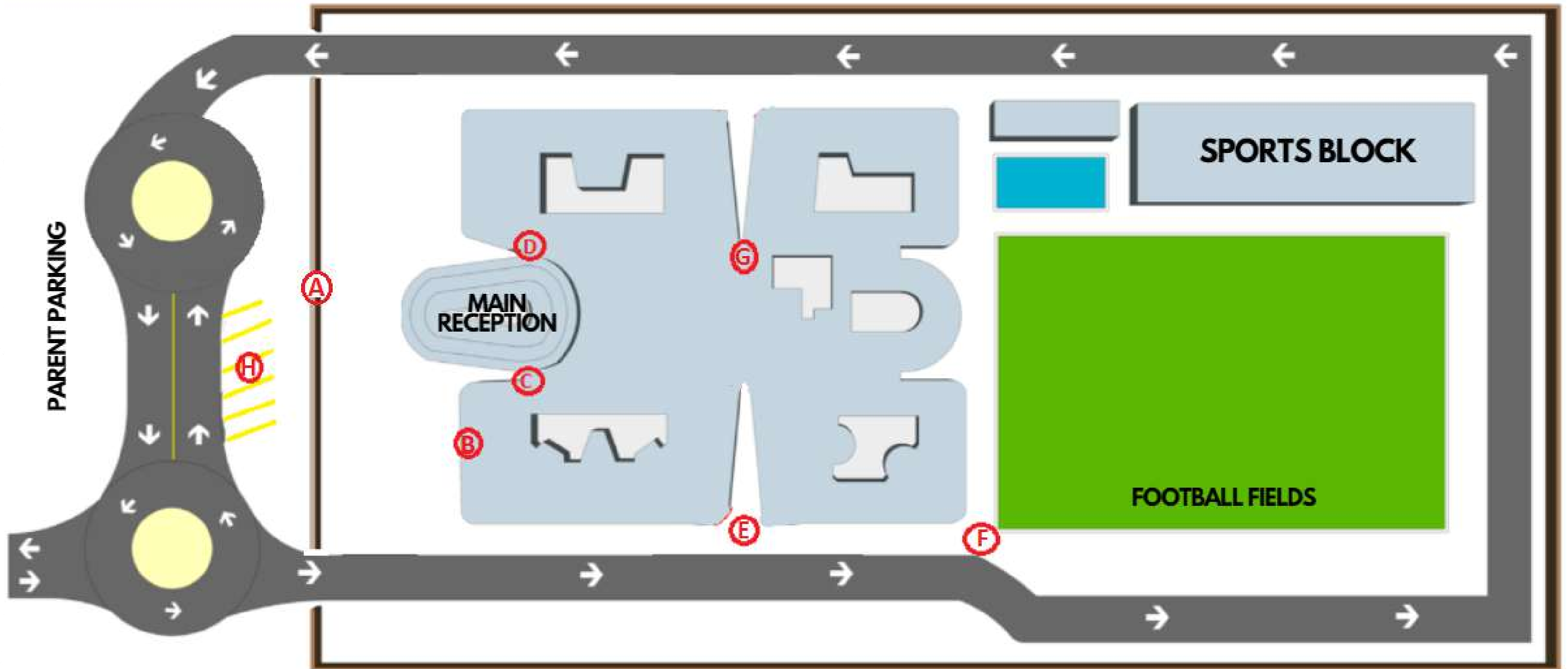
**D - SECONDARY ENTRY
+ Y4/6 & SECONDARY EXIT**

**E - GATE 15 - Y1 & 2 ENTRY
+ ECA PICKUP**

F - GATE 19 - SPORTS PICK UP

G - BUS PICK-UP/DROP OFF

H- DROP AND DRIVE



UNIFORM

Boys will wear the Wellington polo top and navy shorts. Girls will have the option to wear the Wellington polo top and navy skirt or floral dress. Children do not need any of the Wellington PE items. Uniform items can be purchased from Threads stores across Dubai.

All clothing items must be labelled with your child's name.

All-black, soft/comfortable shoes should be worn with gripped black, navy or white socks.

Each child will need one pair of EMERGENCY slippers for quick and easy accessibility in case of emergency evacuation.

No necklaces or rings are allowed, but cultural jewellery may be approved.



FOOD

Parents must send enough food and water for their child's day. We do not have the ability to heat food or refrigerate food, but parents may provide food in thermos containers. Food which could present a choking hazard must be prepared, e.g. grapes must be quartered and skin removed from apples.

If your child has any allergies, please inform the medical team and your child's Key Teacher.

We follow a strict no nuts and no pork policy across the school and promote healthy eating.





SLEEPING

We have a staffed sleeping room where little ones can take rest from their busy day.

You will be asked about your child's sleeping habits during your induction meeting.

You must provide a small sheet, blanket and pillow which will be stored separately for each child. Please label all of these items and send them in a cloth bag. Bedding will be sent home for washing once per week.

TOILETING

Nursery children may be in nappies, pull-ups or they may have started toilet training. Our experienced staff are here to help you with this process.

You must provide nappies, wipes, spare underwear and spare leggings for your child, depending on where he/she is with toilet training. These items will be stored separately for each child.

You will be required to sign our Intimate Care and Toileting Policy.





COMMUNICATION

You will have direct communication with your child's Key Teacher via our 'Seesaw Family' app.

You can book an appointment with your child's Teacher or request a phone call at any time.

We will host formal parents' evenings across the year and provide reports of your child's learning and development.



Seesaw

BUS SERVICE

If you wish to make use of the bus service, please contact School Transport Services (STS) directly by dropping by the school and asking to speak with STS, by email samuel.fernandes@sts-group.com or contact us by phone at 04 339 7555 / 55 202 1882

Buses arrive at around 7:30am each morning and depart at either 1:30pm or 3:20pm each afternoon. Please note that the bus service is shared with FS, Primary, and Secondary and is subject to availability.

Booster seats are available upon request for an extra charge.





PHOTOS

Our staff will regularly take photographs and videos to evidence and celebrate your child's development and learning. These photos and videos may be used on school displays, on our social media pages and, occasionally, for marketing purposes.

If you do not wish for your child to be photographed or recorded in school, please request a 'Photograph and Video Non-consent Form' from our Parent Relations Executive via email pre_wek@Gemsedu.onmicrosoft.com.

USEFUL ACADEMY CONTACTS

RECEPTION

wek_reception@gemsedu.com

PARENT RELATIONS EXECUTIVE

pre_wek@Gemsedu.onmicrosoft.com

ACADEMY ATTENDANCE

absence_wek@gemsedu.com

MEDICAL CLINIC

wek_clinic@Gemsedu.onmicrosoft.com

REGISTRATION TEAM

Registrar_wek@gemsedu.com

FINANCE TEAM

finance_wek@gemsedu.com

GOVERNMENT RELATIONS EXECUTIVE

gre_wek@Gemsedu.onmicrosoft.com

SCHOOL TRANSPORT SERVICES

samuel.fernandes@sts-group.com